



Job Title: CIT Director (*Program Staff*)

Classification: Nonexempt (*Seasonal*)

Note: This position does require pre-camp work.

Position Purpose: To implement an educational and entertaining counselor-in-training program. To assist in facilitating an exciting and safe camp environment. To help push camp to embody its mission and core values.

Essential Job Functions:

1. Create and implement a counselor-in-training program.
 - a. Prior to camp, work with the camp director to create a counselor-in-training program.
 - b. During camp, conduct daily counselor-in-training meetings, assign activities, and assist them in planning one cabin devotion for their cabin each week.
2. Select and supervise counselors-in-training.
 - a. Prior to camp, work with the camp director to create and implement a selection process.
 - b. Prior to camp, work with the camp director to select counselors-in-training.
 - c. Ensure counselor-in-training registration is complete.
 - d. Supervise and evaluate counselors-in-training.
 - e. Build strong relationships with counselors-in-training.
3. Assist in preparing and implementing staff training.
 - a. Prepare necessary materials to train staff on counselors-in-training.

Other Job Duties:

1. Participate enthusiastically in all camp activities and assist the Program Director when needed.
2. Assist with check-in of campers, check-out of campers and answer questions of parents.
3. Encourage all staff in their spiritual walk with God.
4. Model a positive attitude and Christ centered life to the staff, volunteers, and CITs.
5. Additional duties as assigned.

Relationships: The CIT Director will communicate with the camp director to ensure the safety and effectiveness of the CIT program.

Physical Aspects of the Position:

1. Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
2. Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
3. Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
4. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.



5. Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

Must be willing to live in a camp setting and work irregular hours delivering programs in the facility available. Operate with daily exposure to various weather conditions.

The CIT Director will serve as a member of program staff.